



CC/ATCG/Operations/2021/02

23.04.2021

**The Chairman**  
**Airports Authority of India**  
**CHQ, Rajiv Gandhi Bhwan**  
**New Delhi – 110003**

**Sub: Exemption from implementation of Rating Training Manual (RTM) at ATS stations due COVID-19**

Ref: DGCA CAR Section 9 Series L Part V- Rating Training Manual for Personnel of Air Traffic Services.

Sir,

Reference may please be made to Rule 98 of Aircraft Rules 1937 which requires that each Air Traffic Service station shall prepare a Rating Training Manual (RTM), detailing the syllabus for on the job training, examination and procedures to meet the requirement for rating of ATS personnel as specified in schedule III of Aircraft Rules 1937 and obtain the approval of DGCA.

ATC Guild (I) appreciates the efforts of the Directorate General of Civil Aviation and Ministry of Civil Aviation for their support and guidance in resolving many matters related to licensing and ratings of ATCOs in AAI by suitably amending the Aircraft Rules 1937 in March 2021.

However, it is prudent to note that some of the provisions of Aircraft Rules and DGCA CARs on subjects of ATCOs licensing need some basic infrastructure to be available at the stations before being implemented in RTM. Basic infrastructures like computers and peripherals, building space for classroom, examination and evaluation rooms etc. Some tenure stations specifically of one or two year tenure are still struggling for compliance of these requirements due various reasons.

For strict compliance of Rating Training Manual, manpower is an important aspect as only big ATS stations are having Training In-charges authorized by ED (CAP) and as per RTM, ATS In-charges will be given additional responsibility related to various compliances to RTM where there is no Training In-charge authorized by ED (CAP). It is worth to mention that there are stations where ATS In-charges are running ATC operations with merely 2 or 3 ATCOs including ATS In-charge with many other Non-ATC jobs assigned to them for airport operations.

The current crisis of COVID-19 has put all of us in heavy stress and ATCOs posted at tenure and RCS stations who left their families at previous station of posting are under tremendous stress as they are apprehensive of their delayed relieving if RTM is implemented at this juncture i.e. in the middle of transfer season. Adapting to such a big change at small stations with bare minimum strength of ATCOs is a big challenge as ATM Dte is already struggling with shortage of ATCOs and, therefore, has sought an exemption from DGCA for WDTL implementation on the same ground of shortage of ATCOs.

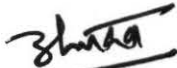
**In view of the COVID-19 spread, annual transfer season and other basic infrastructure requirements at stations, it is requested to your good office to please take up the matter**

with DGCA for an exemption of at least 6 months for implementation of Rating Training Manual at ATS Stations. This is an extraordinary crisis situation. We expect, all concerned to have a holistic approach on the subject as we are implementing the procedures like RTM for the first time.

Also, it is requested that DGCA may please allow communications related to ratings and endorsements through emails, as it was done in last season to expedite the process so that ATCOs can join at stations to help in any shortage of manpower on their next station once the incoming ATCOs are rated at new station.

Assuring you our best cooperation.

Regards



(Alok Yadav)

General Secretary

Copy to :

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2. The Member (ANS), AAI, CHQ, Rajiv Gandhi Bhawan, New Delhi – 110003