



AIR TRAFFIC CONTROLLERS' GUILD (INDIA)
CATC BRANCH, ALLAHABAD

Minutes of General Body Meeting held on 10.10.2018

The meeting was presided over by Branch Secretary as the President was not well and could not attend the meeting.

Branch Secretary in the beginning welcomed all the members present in the meeting and briefed about the agenda of the meeting. Minutes of last GBM held on 03.07.2018 was read by Branch Secretary.

- Eligibility of instructors could not be amended because of new draft proposal on the subject issued by DGCA.
- Surveillance Control Course nomination status is given in point no 9 below.
- Idea of opinion box is dropped as Branch Secretary is committed to take up any issues of the member as and when required.

Secretary has informed the house regarding the following activities / initiative taken during last eight months by existing branch council.

1. **Proposal to organize a Seminar at CATC** : All India level Symposium was conducted at CATC in March 2018 was the result of the proposal.
2. **Biometric Attendance System**: Multiple nos. of Biometric attendance system machine was installed in lieu of single machine with the initiative taken by ATC Guild, CATC Branch in March 2018.
3. **Stray dog menace in CATC colony**: Written letter to Principal, but the problem is still persisting and it is expected some action from office.
4. **Revision of instructors allowance at CATC**: A joint representation from ATC cum CNS Guild has been given to Chairman, AAI during his visit at CATC in March'2018. Subsequently, a separate letter was also sent through Principal, CATC. A reply from AAI has been received in this regard that the same would be taken up only after the pending Govt. approval for Rating Allowances are finalized.
5. **Provisioning of air conditioning**: Work in progress for Complete Air Conditioning of Procedural simulation labs, Class rooms etc. Works for the same in the Hostel Blocks will be carried out in next phase. The request for the same was taken up by this branch only in the month of May'2018.
6. **Membership of Housing Committee Meeting**: It has been noticed that ATC Guild and CNS Guild are included in the Housing Committee at CATC and not being invited in the meetings except Employees Union. After objections were raised, ATC Guild was invited in a meeting. This matter has been conveyed to General Secretary, CEC so that ATC Guild, CATC Branch is included in the said Committee and accordingly HR Circular may be amended. CEC has taken up the matter.



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7. **Tree Plantation Drive:** A grand Tree plantation Drive was held at CATC on 08.08.2018 in the presence of Principal CATC, all HODs, Instructors and trainees which was a big success. The plants are currently being maintained by ATC Guild (I) CATC Branch and a Mali has been engaged for one year in this regard. The cost will be borne by CEC. We are grateful to all members for actively participating in the programme.
8. **Issue of Chairs:** Many chairs in Procedural simulation labs as well as in the cabins of Instructors are broken and not in good shape. A letter has been served to GM (ATM) vide dated 23.07.2018 and immediately a step was taken by office for repairing the chairs for the time being. Procurement will be done but will take some time as it involves many steps and procedures.
9. **Familiarization tour for instructors to enhance competency:** A letter has been served to Principal CATC, on this subject and he has assured to start tour for all the instructors to different operational units.
10. **Brief about GCM:** Referendum on amendment of ATC Guild constitution and proposed ATM HRD Policy could not take place in GCM; it was decided to do in future during CCM. Moreover, the Draft HRD Policy has been rejected by the house during the GCM. Surveillance course nomination from CATC was raised by BS in GCM and it was proposed that it will be done as per all India seniority and GS has written a letter also regarding the same and this issue was again discussed in 11th CEC meeting held on 27.09.2018. Regarding participation in that meeting, CEC had informed that no special leave as well as financial grant would be given. Same had been informed to the house in the GBM held on 3rd July'2018 and willingness was sought from the members other than Branch Council. **Smt. Manjari Das** and **Sh. Subhan Dey** opted to participate on their own cost. Later, in co-ordination with General Secretary, official tour was approved for them with the effort of Branch Secretary, CATC.
11. **Brief about IFATCA Think safety seminar:** Technical and Professional Manual (TPM) of IFATCA was sent to every member by E-mail in order to have an overview about various activities in ATM globally. The theme of the Seminar was 'Safety Culture'. It was informed the house that an interactive session in this regard will be taken by Branch Secretary in co-ordination with Jt. GM(ATM-CA) and GM(ATM).
12. **Celebration of International day of ATC:** It has been planned the following activities to be done on 20.10.2018:
 - Blood donation camp
 - Interactive session by Guest faculty on Human factors in aviation
 - Cultural program by Trainees

But due to unavoidable situation and anticipated mass leave by Instructors and trainees due to Dussehra the programmes has been cancelled. However, as per suggestion of the house, Banners will be displayed at CATC Campus as well as at Airport and sweets will be distributed on 18.10.2018.



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13. Requirement of Additional manpower: As new Surveillance Simulator is coming up at CATC, additional Instructors will be required in the ensuing transfer season. A Committee has been constituted with the following members to project the said requirement. Committee will give report by first week of November for further action.

Sh. A. M DAS ---- Jt. GM (ATM)

Sh. M.T.A USMANI --- AGM (ATM)

Sh. MANBODH KUMAR YADAV --- Manager (ATM)

FOLLOWING ISSUES WERE RAISED BY MEMBERS:

- **Nomination for surveillance course form CATC:** Detailed in point 9. However, the same will be taken up again. Action: BS
- **Furniture:** Detailed in point no. 8. The same will be followed up. Action: BS
- **Selection of vacant Post of Executive member:** Action: B/C
- **Requirement of attendants /support staff for instructors:** Effort will be made.
- Sh. Savindra Kumar has requested that Local issues should be given priority and was agreed by all.
- Sh. Amitava Roy has raised the issue of unfair/non-transparent transfer on promotion. Same will be conveyed to CEC. Action: BS

As there was no further point to discuss, the meeting ended with vote of thanks.

Aruna K. Yadav

(ARUNA KUMAR YADAV)
Branch Secretary
ATC Guild (I), CATC Branch

Copy to: General Secretary ATC Guild (I), New Delhi.