



**ATC Guild (I), CATC Branch  
Bamrauli, Allahabad-211 012**

**Minutes of General Body meeting, CATC Branch held on 21.02.2018**

At the outset, President has welcomed all the members present in the meeting and thanked on behalf of new Branch Council for giving the opportunity to work for ATCOs of CATC. As the meeting was convened in view of the CEC meeting to be held at Delhi, the President readout the agenda of the meeting in line with the agenda proposed by CEC which had already been circulated to every individual member. The following points were discussed:

1. Membership: Secretary has informed the house that all the ATCOs posted at CATC are current members of ATC Guild (I) and total nos. are 50. The updated list of membership has already been sent to CEC.
2. Previous minutes and correspondences: Secretary has requested the President to collate and compile the old minutes and correspondences which were made for onward submission to CEC.
3. Submission of Accounts: Details of present state of financial account was placed before the house –

Cash in Bank ----- Rs. 60,713.00

Balance in Fixed Deposit ----Rs. 63,594.00\*

\*Fixed deposit opened on 21.01.14 with Rs. 50,000.00

The account has been audited recently by Sh. A.M Sadhu and Sh. Upendra Prasad. No anomaly was found.

4. CEC Agenda: All the members have expressed displeasure against the agenda circulated by CEC wherein the operational and administrative issues of CATC were not considered. President has invited the members to discuss the issues which can be taken up at CEC meeting.
5. Draft transfer policy: Almost all members of the house were not aware of the said policy. The matter was asked to the erstwhile secretary and he informed that the same had been circulated by CEC long back.
6. ATM Transfer policy: The house opined that the matter has already been discussed in the last meeting and the same proposals may again be submitted to CEC for further action.
7. Recency/currency of CATC instructor's rating: The house unanimously demanded that a mechanism be adopted so that the ratings of Instructors posted at CATC could be kept current.
8. Revision of CATC instructor allowances: The revision of this allowance is pending since 01.04.2011 and it has been demanded that the same may be revised at the earliest.



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9. Enhancement of Knowledge and skills of Instructors: It was also demanded that the Instructors posted at CATC remain out of active ATC and current happenings in the profession. To remain conversant to the actual scenarios, all instructors must be given familiarization tour to the major airports in the country. Regular courses/ programs and Fam-flight may also be conducted to enhance knowledge and skills of the instructors.
10. SCAP nominations: It was demanded that CATC instructors may also be nominated for SCAP course at CATC.
11. Transit/Hostel accommodation: Instructors posted at CATC not accompanied with their family should be given hostel accommodation.
12. House also discussed the issue of the roadblocks in maintaining the status of ICAO Train-air Plus & to take proper measures for availability of all types of facilities to retain this prestigious status.
13. The following local issues were also raised during GBM:
  - a. The members requested to take up the matter regarding provision of adequate office room arrangement, furniture and window curtains etc. for the instructors. Instructors are facing difficulties in availability of essential office stationeries, those must be issued on regular basis.
  - b. Frequent unserviceability of Bio-metric attendance system was raised. The matter to be taken up.
  - c. The Security personnel deployed at various locations do not have adequate toilet facility. Matter may be taken up for provision of the same.

The meeting ended with vote of thanks from chair.

Anand Upadhyaya  
President  
ATC Guild (I), CATC Branch