



AIR TRAFFIC CONTROLLERS' GUILD (INDIA)
CATC ALLAHABAD, PRAYAGRAJ

Ref. No. ATC Guild (India)/CATC/2020/05

Date: 19.03.2020

To,
The Executive Director/ Principal
Civil Aviation Training College
Bamrauli, Allahabad-211012.

Sub: Ensuring safe working environment in simulation labs-reg.

Respected Sir,

ATC Guild (India), CATC Branch would like to convey wholehearted appreciation to your good office for the noble initiatives taken during Swachhata Mission and ensuring general cleanliness and hygiene in CATC campus thereafter. Nevertheless, in the wake of the pandemic COVID-19 and an advisory vide **AAI/ATM/HRD/29-01/2020 dated 16.03.2020** relevant to it, the following issues require your kind attention;

- The work-place needs to be sanitized & disinfected frequently.
- Equipment (Simulators) need to be cleaned regularly with the antiseptic cleaning material made available around the ATC Workplace.
- Sanitizing hand rub dispensers are to be placed in prominent places around the ATC workplace and are being refilled.
- Disinfectants are provided at workstations so that headset can be sanitized before each usage (in coordination with ATSEP), as these are common headsets.
- For simulation positions, sanitizing wipes need to be provided. A general wiping of the keyboards, mouse and touchscreen (protected with a layer to prevent any chemical damage to equipment, in coordination with ATSEP) needs to be ensured.

It is requested to kindly look into the above matters so that the works are undertaken at the earliest.

Thanking you with promise to co-operate in efforts to improve and fulfill organizational goals and objectives.

Yours faithfully,

(ARUNA KUMAR YADAV)
Branch Secretary
ATC Guild (I), CATC Branch

Copy to: 1) General Secretary, ATC Guild (I), New Delhi.